



**SINGAPORE POLICE FORCE
REQUEST FORM FOR IMPORT/EXPORT/CLEARANCE OF
CONTROLLED ITEMS**

Ref:

Date:

OC Licensing
Arms & Explosives Division
Police Licensing & Regulatory Department
391 New Bridge Road
Block D, #02-701
Singapore 088762

Email to: spf_licensing_feedback@spf.gov.sg

PART I – DETAILS OF ITEMS

(a) Purpose for Import / Export / Clearance:		
(b) Description of Items: (Please use the template under Appendix 1 if necessary)	Item Number:	Qty:
a) Make and Model Name		
b) Photos of the toy gun		
c) Operating Mechanism (battery, spring, air etc)		
d) Type of Projectile (if any)		
e) Speed of the projectile in Feet per second (FPS)		

PART II- APPLICANT'S DETAILS

Name of Applicant:	
Company Name:	
Contact No:	
Fax No:	
Date of Request:	

Note: All trade consignment requests will be processed via Tradenet system.

PART III – FOR OFFICIAL USE ONLY

Supporting Documents Received:

List of Supporting Documents	Please indicate a tick if documents are received
Items For Testing	☐
Invoice	☐
Manifest or Packing List	☐
Bill of Lading or Airway Bill	☐
Other supporting documents	☐

Remarks:

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(*Companies who engage Forwarding Agents to do the declaration are liable to ensure the whole declaration process is in order.)

Decision: **Approved / Rejected**

Officer In Charge :

Date :

Validity :

Request Form Appendix 1

[illegible]
